

**THE FAIRFORD NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP MEETING
on 12 May 2016**

Present: Malcolm Cutler, Richard Harrison, Alison Hobson (secretary), Sarah Basley, Margaret Bishop,,

Apologies: Suzanne Jones, Caroline Symcox, Jennie Sanford

1.	The minutes for the meetings on April 7 & 28 2016 were approved.	Aims and Actions
2.	<p>Update from JS; JS has consulted with CS and passed on the information gathered. MC has been asked to give a presentation at the Annual Town Meeting on 26th May, he will be away but will submit a written report. GRCC has been in contact with JS who want to use Fairford as an example but in what area is yet unknown, a meeting has been arranged.</p>	
3.	<p>RCOH meeting (professional consultant), Neil Homer This meeting was successful. SG to submit information to be discussed in this meeting to NH for his feedback. Pitstone Neighbourhood Plan was cited as a good example, however our NP has to be tailored to meet Fairford's needs. Important issues, which although not Policies, need to be included so that FTC and other local organisations can implement. Some of FTC's suggested amendments to the CDC local plan were not adopted (although this appears to have been due to time pressure, and they could be inserted later). All the comments relating to Fairford need to be gathered together and submitted and discussed with CDC. CDC is already planning their retail study, and the work has already been done by RH, SB & MC could be fed into this. There is a need to work with CDC on this. The aim is to get the town more visitor friendly to increase the number of visitors. Marketing was discussed. We do not want CDC's local plan to be held up, but they do have a duty to cooperate with NPs. RH has collected all the FNP documents and related documents together on a BT 'Cloud' folder for access by SG only.</p>	
5.	<p>SHLAA The possible sites were discussed. The sewage system is working at over capacity after heavy rainfall and, there should be no more developments until the capacity is increased. The SG vision for Fairford was discussed and planned. A map detailing possible preferred development sites for medium and longer term will now be completed and together with a document providing detailed explanation as to why sites should be refused or proposed, will be agreed and sent to Neil Homer by the end of the week.</p>	
6.	<p>Future events; Town meeting on May 26th, Fairford Festival (2 sites) and the special market later on. A3 posters to be printed, plus a flyer about the NP (questionnaire results etc). No questions. Also to include: Favourite views; Conservation Award and path and field names (FCV)</p>	AH/RH
7.	Timetable: This may be revised following consultation with NH; it is critical relating to the Gladman application, however cannot be rushed.	
	DONM: 19 May 2016 10.30 am in the Heritage Room	